

September 3rd, 2026

A special meeting of Shawville Council was called to order by Acting Mayor Richard Armitage, at the Town Hall at 3:54 p.m., September 3rd, 2026, with Councillors, Inger Elliott, Julien Gagnon, Lyse Lacourse, Lisa Taylor and as well as Crystal Webb Director General

- 208-26 Moved by Lyse Lacourse and resolved that the agenda be adopted with the removal of number 8. New Contract Organics with La Vallée-de-la-Gatineau found in Kaz

Agenda

1. Call to Order
2. Adoption of the Agenda
3. Declaration of Conflicts of Interest
4. First Visitors' Question Period
5. New Business
6. Adoption of the age-friendly municipality (MADA) action plan
7. Manager of Municipal Operations and Special Projects
 - o The deadline for submissions is September 3rd time 2:00 p.m.
 - o All members will be provided with copies.
8. New Contract Organics with La Vallée-de-la-Gatineau found in Kaz
9. Quote Received from Mickey McGuire Snow Removal – Arena
 - o Quote attached.
10. Building Inspector – Increase in Hours
 - o Increase hours per week from 24 hours to 28 hours.
 - o Change scheduled workdays from Monday and Wednesday to Monday and Thursday.
11. Position of Pro-Mayor
12. Winter Works – Preparing Letters for Distribution Deadline September 28th at 2:00 p.m.
 - o A) Snow Hauling
 - o B) Winter Sand Mix – Piling and Hauling
 - o C) Salt
 - o D) Bulldozer – Snow Dump
 - o E) 2026–2027 MacEwen Heating Oil and Diesel
 - o F) 2026–2027 Smiley Brothers Blowing Snow
13. Second Visitors' Question Period
14. Adjournment

No Declaration of Conflicts of Interest

No Visitors' Question Period

New Business

Councilor Katie Sharpe gave her letter of resignation dated September 2, 2026, to the Director General Crystal Webb which was effective on Wednesday September 2, 2026.

WHEREAS the Municipality of Shawville is participating in the Age-Friendly Municipality (AFM) initiative carried out in collaboration with the Pontiac MRC;

WHEREAS the Municipality has reviewed the Age-Friendly Municipality (AFM) Action Plan developed following the consultations and work undertaken as part of this initiative;

WHEREAS the Action Plan identifies measures intended to promote the quality of life, social participation, and active aging of seniors within the municipality;

- 209-26 **IT IS MOVED BY** Lyse Lacourse and resolved that the municipal council adopt the 2026 Age-Friendly Municipality (MADA) Action Plan of the Municipality of Shawville, as presented;

THAT the Municipality forward a copy of the adopted Action Plan to the Pontiac MRC to facilitate its integration into the regional MADA initiative;

THAT the Director General be authorized to take the necessary measures to oversee and implement the actions for which the Municipality is responsible. Carried unanimously.

- 210-26 Moved by Inger Elliott, that the council of the Municipality of Shawville authorizes to send the quote received from Mickey McGuire for the Snow Removal located at the Shawville Arena to the Municipality of Clarendon. Carried unanimously.

- 211-26 Moved by Lisa Taylor, that the Council of the Municipality of Shawville authorizes the increase in the Building Inspector's regular hours of work from 24 hours per week to 28 hours per week and approves changing the scheduled workdays from Monday and Wednesday to Monday and Thursday, effective immediately. Carried unanimously.

WHEREAS the Council wishes to appoint a Pro-Mayor to act in the absence or inability of the Acting Mayor to perform the duties of office;

WHEREAS Acting Mayor Richard Armitage will resign from office effective following the September 8, 2026 Special Council Meeting, and Lisa Taylor will assume the position of Acting Mayor as of that date;

WHEREAS Council considers Lisa Taylor to be suitable and qualified to serve as Pro-Mayor;

- 212-26 **THEREFORE, BE IT RESOLVED THAT** it is moved by Lyse Lacourse, and duly carried, that Council hereby appoints Lisa Taylor to serve as Pro-Mayor, effective immediately, in accordance with applicable municipal legislation and regulations.

BE IT FURTHER RESOLVED THAT the Pro-Mayor is authorized to act on behalf of the Municipality in the absence or inability of the Acting Mayor to perform the duties of office and may represent the Municipality at any sitting of the TNO Council

or of the Regional Council of Mayors of the MRC Pontiac.

BE IT FURTHER RESOLVED THAT Lisa Taylor is hereby authorized to sign cheques on behalf of the Municipality of Shawville, in accordance with the Municipality's applicable signing authority requirements. Carried unanimously.

- 213-26 Moved by Lisa Taylor, that the Council of the Municipality of Shawville authorize the administration to prepare and send out invitations for winter works for the 2026–2027 winter season, including the following services:
- A) Snow Hauling
 - B) Winter Sand Mix – Piling and Hauling
 - C) Salt
 - D) Bulldozer – Snow Dump. Carried unanimously.

No second Visitor Question Period

- 214-26 Moved by Julien Gagnon, that the meeting be adjourned at 4:05 p.m.

Acting Mayor

Director General